PRE-PROPOSAL MEETING AGENDA

PROJECT NAME: RUBY HILL PHASE 3 CM/GC

MEETING DATE: February 28, 2024
MEETING TIME: 11:00 A.M.
MEETING: Join via Microsoft Teams or by Phone at (720) 388-6219 / Conference ID: 744 211 213#
PROJECT LOCATION: District 7

General information about teleconference: *6 will mute/ unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions
   a. Contract Administrator – Tricia Ortega
   b. DOTI Project Manager – Ethan Frey
   c. DSBO Representative – Andrew Olthuis
   d. Auditor’s Office/Prevailing Wage
   e. Treasury

II. DSBO (Andrew Olthuis)
   a. Participation – 19% MWBE
   b. Section 8 on page 15 of the RFP
   c. Forms: Commitment to MWBE Participation (Attachment 2) and 1B List of Proposed Subcontractors, Subconsultants or Suppliers (Attachment 3)

III. Auditor’s Office
   a. Prevailing Wage Rates – Heavy Construction Projects and Highway Construction Projects
   b. Exhibit F of the sample construction agreement (Attachment 1)

IV. Treasury
   a. Section 16.1 of the Sample Agreement

V. Risk Management
   a. Insurance coverage requirements – Section # of the Sample Agreement
   b. Standard 3 coverages required plus additional (Commercial General Liability, Business Automobile, Workers Compensation, and Professional Liability (Errors & Omissions), Builder’s Risk or Installation Floater, and contractor’s Pollution Liability Including Errors & Omissions
   c. Insurance and indemnity requirements are non-negotiable.

VI. Prequalification
   a. Each bidder must be prequalified in category 1A Heavy Civil at or above the $9,000,000.00 monetary level.
b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via B2Gnow.

c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VII. RFP Administration (Tricia Ortega)

a. RFP is available on BidNet (Solicitation No. 202472597)

b. Firms and stakeholders can view the document holders on BidNet by visiting the project page and selecting “Document Request List”. The Document Request List will be posted on www.work4denver.com and sent out via BidNet after today’s pre-proposal meeting.

c. Verify and use legal name, per Colorado Secretary of State.

d. Confirm registration with the System for Award Management (SAM); registration is free.

e. Addenda and/or notices will be sent by email notification via BidNet at least 5 business days prior to proposal due date.

f. Important Dates:

   1. Question Deadline – March 6, 2024, no later than 11:00 a.m. All questions must be sent to doti.procurement@denvergov.org.

   2. Phase 1 Proposals Due – March 14, 2024, by 11:00 a.m.

g. Phase 1 Proposals for this RFP will ONLY be received and accepted via the online electronic bid service through http://www.bidnetdirect.com//cityandcountyofdenverdoti. Consultants must be on the document holders list through BidNet for proposals to be accepted. Please reach out to BidNet if there are questions.

h. REMINDER: All communication must be sent to doti.procurement@denvergov.org. Any Proposer that contacts any member of the Selection Committee, other than the designated contact, from the date of issuance of the RFP and prior to the completion of the selection process may be disqualified from further participation in the selection process, at the City’s sole discretion.

VIII. Project Overview (Ethan Frey)

The City and County of Denver (City) is soliciting qualifications from interested firms to provide Construction Management/General Contractor (CM/GC) services for Phase 3 of ongoing improvements to Ruby Hill Park. The goal of the project is to construct a bike and snow sports facility within Ruby Hill Park, overlooking the Rail Yard bowl. Primary scopes of work include construction of a 3000 square foot support building, a splashpad/water feature, bicycle playground, skatepark, sport court, picnic areas and shade structures, and landscaped green space.

IX. Q & A - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.