

**PRE-PROPOSAL MEETING AGENDA**  
**MORRISON ROAD IMPROVEMENTS CM/GC**

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MEETING DATE: May 22, 2024

MEETING TIME: 1:00 p.m.

TELECONFERENCE: [Join via Microsoft Teams](#) or by Phone at (720) 388-6219 / Conference ID: 917 265 138#

PROJECT LOCATION: District 3

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General information about teleconference: \*6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

**I. Introductions**

- a. Contract Administrator – Tricia Ortega
- b. DOTI Project Manager – Sam Beneck
- c. DSBO Representative – Aki Chouhdry
- d. DCCP Representative – John Fraundorfer
- e. Auditor’s Office/Prevailing Wage
- f. Treasury
- g. Risk Management
- h. Prequalification – Krystal Guerra

**II. DSBO (Aki Chouhdry)**

- a. Participation Goals
  - Preconstruction: 0% MWBE
  - Construction: 21% MWBE
- b. MWBE Program - Section 6 on pages 12-14 of the RFP
- c. Phase 1 Requirement: Commitment to MWBE Participation Form (Attachment 2)
- d. Phase 2 Requirement: EDI Plan (Tab 5, Pages 24-26)

**III. DCCP (John Fraundorfer)**

- a. Workforce Development Program (Pages 11-12)
- b. Phase 2 Requirement: Workforce Plan (Tab 7, Pages 26-27)

**IV. [Auditor’s Office](#)**

- a. Prevailing Wage Rates – Highway Construction Projects dated January 9, 2024.
- b. Exhibit F of the Construction Sample Agreement

**V. [Treasury](#)**

- a. Section 16.1 of the Preconstruction Sample Agreement
- b. [www.denvergov.org/content/denvergov/en/denver-department-of-finance/our-divisions/treasury-division.html](http://www.denvergov.org/content/denvergov/en/denver-department-of-finance/our-divisions/treasury-division.html)

**VI. Risk Management**

- a. Insurance Coverage Requirements – Section 8.2 of the Construction Sample Agreement



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- b. Standard 3 coverages required: Commercial General Liability, Business Automobile, Workers Compensation
- c. Additional coverages required: Professional Liability (Errors & Omissions), Excess/Umbrella Liability at \$5M limit, Pollution Liability
- d. Insurance and indemnity requirements are non-negotiable.

## VII. Prequalification (Krystal Guerra)

- a. Each bidder must be prequalified in category **1A Heavy Civil at or above the \$25,000,000 monetary level.**
- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via [B2Gnow](#).
- c. To view the Rules and instructions on how to apply, please visit [www.denvergov.org/prequalification](http://www.denvergov.org/prequalification).

## VIII. RFP Administration (Tricia Ortega)

- a. RFP is available on BidNet.
- b. Firms and stakeholders can view the plan holders on BidNet by visiting the project page and selecting “View Plan Holders”. For those interested in being listed on a pre-proposal meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org) by the end of the day and I will put an attendance sheet together to post on [www.work4denver.com](http://www.work4denver.com) and sent out via BidNet.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#); registration is free.
- e. Addenda and/or notices will be sent by email notification via BidNet at least 5 business days prior to proposal due date.
- f. **Important Dates:**
  - 1. **Question Deadline – June 11, 2024, no later than 1:00 p.m. All questions must be sent to [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org).**
  - 2. **Phase 1 Submittals Due – June 20, 2024, no later than 1:00 p.m.**
- g. Phase 1 submittals for this RFP will ONLY be received and accepted via the online electronic bid service <https://www.bidnetdirect.com/colorado/cityandcountyofdenverdoti>.
- h. **REMINDER:** All communication must be sent to [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org). Any Proposer that contacts any member of the Selection Committee, other than the designated contact, from the date of issuance of the RFP and prior to the completion of the selection process may be disqualified from further participation in the selection process, at the City’s sole discretion.

## IX. Project Overview (Sam Beneck)

DOTI is seeking a Construction Manager / General Contractor to provide services for the Morrison Road Improvement G.O. Bond project (Elevate and Rise). The project includes the rehabilitation of Morrison Road and will provide additional traffic calming and pedestrian amenities and enhancements from Nevada Pl. to east of Sheridan Blvd., the construction of two pedestrian plazas at Newton St. and Osceola St., and the reconstruction of intersections along Morrison Road as envisioned by the 2017 Morrison Road Streetscape Implementation Plan and approved by Denver voters. The general objective for the CM/GC Team is to provide constructability, value engineering, and cost estimation in the Preconstruction Phase, followed by a Guaranteed Maximum Price proposal and, if approved, construction and construction management services in the Construction Phase.

- X. **Q & A** - please send any additional questions or those needing a more thorough answer to [doti.procurement@denvergov.org](mailto:doti.procurement@denvergov.org) so they may be answered in a subsequent addendum.

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