

PRE-BID MEETING AGENDA

PROJECT NAME: HIGH LINE CANAL TRAIL UNDERPASS AT YALE AND HOLLY

MEETING DATE: February 13, 2025

CITY PROJECT NO.: 202577840

FEDERAL AID PROJECT NO.: 26085

MEETING TIME: 2:00 p.m.

LOCATION: Teleconference – Phone: (720) 388-6219 / Conference ID: 540 814 355# or join via [Microsoft Teams](#)

PROJECT LOCATION: District 4

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Tricia Ortega
- b. DOTI Project Manager – Michael Lujan
- c. DSBO Representative – Sam Meza
- d. Auditor’s Office/Prevailing Wage – Tyler Borchers
- e. Treasury
- f. Risk Management

II. CDOT Requirements

- a. Participation – 13% DBE
- b. Defined Pool DBE Requirements (IB-26), page BDP-10 – BDP-11
- c. On-The-Job Training: 1760 hours (BDP-72)
- d. **Prequalification**
Bidders must be prequalified in accordance with the Colorado Department of Transportation (CDOT) CCR 601-10 Bid Rules for the bid proposal amount offered by the Bidder in response to this Invitation for Bids. Applications for prequalification by CDOT must be submitted through the CDOT [B2G System](#). More information can be found in Section 102.1 in [CDOT’s Standard Specifications for Road and Bridge Construction](#).
- e. **CDOT Forms Due with Bid Submittal** (non-inclusion will result in bid rejection)
 - Anticipated DBE Participation Plan (CDOT Form 1414)
 - Anti-Collusion Affidavit (CDOT Form 606)**CDOT Forms Due within 5 Days of Bid Opening** (email to DOTI.Procurement@denvergov.org)
 - Commitment Confirmation (CDOT Form 1415)
 - Good Faith Effort Report (if commitments do not meet goal) (CDOT Form 1416)
 - Contractors Performance Capability Statement (CDOT Form 605)
 - Assignment of Anti-Trust Claims (CDOT Form 621)

III. [Auditor’s Office](#) (Tyler Borchers)

- a. Prevailing Wage Rates – Davis-Bacon Colorado Highway Construction CO20250009 dated January 3, 2025
- b. Published in Addendum 1

IV. [Treasury](#)

- a. Instructions to Bidders (Section IB-26) – page BDP-9 – BDP-10
- b. [General Tax Information Booklet](#)



V. Risk Management

- a. Insurance coverage requirements for this project (SC-21): page BDP-43 – BDP-45.
- b. Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*) plus *Builder’s Risk or Installation Floater and Contractor’s Pollution Liability*
- c. Insurance requirements are non-negotiable.

VI. Contract Administration (Tricia Ortega)

- a. Bid Package is available on [BidNet](#), reference **Solicitation No. 202577840**.
- b. After today’s meeting, a list of firms that have downloaded the solicitation documents will be posted in [BidNet](#) under the Communication tab and titled *Solicitation Document Report*. This same report will also be posted on [Do Business with DOTI](#). Please make sure your firms have the correct contact information.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via BidNet at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2. Additionally, the Bid Form Submittal Package should be in order when submitted via BidNet.
- g. When completing the Bid Items, in the Documents & Items section of the solicitation in BidNet, do not round prices.
- h. Masterworks, DOTI's new Project Management system, is required. Contract Administration will complete the initial set up of the contract and the Project Manager will invite the awarded Contractor to the project in Masterworks. If needed, instructions will be provided to set up an account in Masterworks after contract execution. For more information about Masterworks for Contractors, please click [here](#).
- i. **Important Dates:**
 - **Question Deadline – March 5, 2025 no later than 2:00 p.m.**. All questions must be sent to DOTI.Procurement@denvergov.org.
 - **Bids Due – March 18, 2025 by 2:00 p.m.**. The call-in number and conference ID will be posted to the project page on www.work4denver.com.
- k. Bids for this project will ONLY be received and accepted via the online electronic bid service through BidNet: <https://www.bidnetdirect.com/colorado/cityandcountyofdenverdoti>. For assistance, please contact BidNet at 800-835-4603, select option 2.
- l. REMINDER: All communication must be sent to DOTI.Procurement@denvergov.org.

VII. Project Overview (Michael Lujan)

The project involves constructing a multiuse trail underpass at the intersection of the High Line Canal Trail and E. Yale Avenue, located just west of the S. Holly Street intersection. This improvement aims to address a significant barrier and enhance safety for trail users at this location. Key elements of the project include the installation of a concrete box culvert with retaining walls, upgrades to the trail and maintenance paths, storm drain enhancements along Yale Avenue, utility relocations, temporary trail detours, traffic management, tree removal and protection measures, and public outreach efforts. Note that 9 of the 38th total tree replacements will be the responsibility of the contractor.

VIII. Q & A - Please send any additional questions or those needing a more thorough answer to DOTI.Procurement@denvergov.org so they may be answered in a subsequent addendum.