

# DENVER PROPERTY TAX RELIEF PROGRAM

## INSTRUCTIONS – 2023 PROGRAM YEAR

Dear Applicant,

Enclosed is your application for the Denver Property Tax Relief Program from Denver Human Services (DHS). This program provides a partial refund for the 2023 property tax or equivalent in rent you have paid. If eligible, you will receive a payment of at least \$372. This instruction sheet provides basic information about eligibility for the refund and what is required to apply.

**If you are a homeowner and received a property tax refund last year and there are no changes to your income or residence since you applied last, you can fill out a self-attestation form instead of filling out an application! Visit [www.Denvergov.org/PropertyTaxRelief](http://www.Denvergov.org/PropertyTaxRelief) to find the form. If you are a renter, you will need to apply again.**

Please review this information before submitting your application:

### **Am I eligible for this program?**

Applicants must meet the following criteria to be eligible for the Denver Property Tax Relief Program:

- Homeowners must:
  - Have turned 65 years of age or older during 2023, or have been disabled all of 2023, or have a dependent minor child who resided with you all of 2023; and
  - Owned the property that they lived in throughout 2023, within the City and County of Denver, paid your 2023 property taxes.
  - Have had an income equal to or less than sixty percent (60%) of the Denver Area Median Income (AMI) in 2023 depending on the number of people in your household. That is \$52,140 for one person, \$59,580 for two people, \$67,020 for three people, \$74,460 for four people, \$80,460 for five people, and \$86,400 for six people
- Renters must:
  - Have turned 65 years of age or older during 2023, or have been disabled all of 2023; and
  - If a renter is a single applicant, had an income equal to or less than 25% of Denver's AMI (\$21,718) in 2023. If two renters or lessees are applying for one household, their combined total income may be up to 30% of Denver's AMI (\$29,800) in 2023
- Additionally:
  - Property taxes for the dwelling unit are paid in full for 2023 (renters and homeowners)
  - No other Denver Property Tax Relief refunds have been authorized for the dwelling; and
  - Applicant (or at least one full-time member of the household) is eligible to receive local public assistance

### **What information/documentation is required for my application to be processed?**

- Names and dates of birth, for all household members and signature of applicant
- Documentation that the applicant qualifies for payment of full disability benefits under a bona fide public or private plan, or a written opinion from an acceptable medical source, as defined by the Social Security Administration.
- Proof of all income received by you, and other adults who contribute to household expenses.



- If you are a renter, a copy of your rental ledger for all of 2023; OR your property landlord/owner must either complete the landlord section of the application or provide a letter with the same information
- If your spouse/partner passed away in 2023 or 2024, a copy of the death certificate
- If this is your first time applying for the program, a copy of a valid ID for the applicant

### **When is my application due?**

2023 applications must be submitted between May 1, 2024 and April 30, 2025.

### **Where can I obtain and/or submit my application?**

DHS will mail applications to all of those found eligible in the previous year. After May 1, you can also obtain an application online at [www.Denvergov.org/PropertyTaxRelief](http://www.Denvergov.org/PropertyTaxRelief). If you need an application mailed to you, please call **720-944-4TAX (4829)**.

You can submit your application by dropping it off at any DHS office, or by mailing it to:

Denver Human Services  
Denver Property Tax Relief Program  
1200 Federal Blvd.  
Denver, CO 80204

### **If approved, when will I be notified and receive my check?**

Applications are processed in the order received. You may be contacted and asked to provide additional documentation. If your application is approved, you will be mailed a check. The assistance payment will not be a credit on your property taxes. Processing your application and mailing your check (if approved) may take several months. Please don't contact DHS to ask about the status of your application until at least six months after you submit your application.

### **What is 60% AMI?**

Area Median Income (AMI) is a federal calculation based on census data from every geographic area.

### **What is the definition of a "disabled person"?**

For this program, a person is disabled if they were unable to engage in any substantial gainful activity by reason of any physical or mental impairment, determined within a reasonable degree of medical certainty, and who receives a public benefit payment from the Social Security Administration, the State of Colorado, or Denver Human Services (DHS).

### **What is considered "Income"?**

Income used for purposes of determining eligibility includes, but is not limited to, the following:

- Employment wages
- Spousal maintenance/alimony
- Rental payments
- Old Age Pension
- Aid to the Needy Disabled
- Pension or annuity benefits
- Veteran benefits
- Taxable and nontaxable interest
- Dividends
- Worker's compensation payments
- Unemployment compensation payments

Income does not include outright gifts, Child Support, TANF benefits, Social Security Administration benefits, or dependent income.