



POSTING IS REQUIRED

Classification Notice No. 1748

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: October 14, 2022
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by creating a new classification of Director Community Corrections.

The Department of Safety requested a new classification, Director of Community Corrections. The Community Corrections Division Director directs the 24/7 operations of Community Corrections, and Pretrial Services and Electronic Monitoring Programs. These groups are comprised of the Residential Facility Correctional Service Teams, Home-Confinement Teams, Contract Compliance, and the Pre-trial Service Teams. Market data is not available since the city’s position leads all of these functions; therefore, it is proposed to establish internal alignment with the EX-15 911 Director Emergency Communications.

NEW CLASSIFICATION

Proposed Classification Title

Director Community Corrections

Proposed Pay Grade/Range

EX-15 (\$99,162-\$131,389-\$163,617)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, October 27, 2022**. Please include a contact name and phone number so that we may respond directly.

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