Completing an online Campground Reservation

- Click on the ‘Sign In/Up’ button

- Enter your login credentials and then click on ‘Sign in’

**Sign in**

*Email address (Required)*

c18@denvergov.org

*Password (Required)*

........

Forgot your password?

Sign in

Don't have an account? Join

- Once signed in, click on the ‘Facilities’ tab at the top of the screen

- Next, scroll through and click on the ‘Campground’ button

- On the next screen, there are two options to proceed.
  - OPTION #1 – Click on the name of the campsite you would like to reserve
  - OPTION #2 – Click on the ‘Check on center map’ link to view the sites on a map
OPTION #1

- Click on the name of the campsite you would like to reserve

*Campsite: RV 11*

Campsite - RV  
📍 Chief Hosa Campground  🆒 6  🏕 Reserve by overnight

- On the next screen, the description of the site will be listed.

*Campsite: RV 11*

Campsite - RV  
👥 Maximum: 6 attendees  📍 Chief Hosa Campground  
📞 (303) 528-1324  📈

- After confirming this site meets your needs, enter the number of attendees in the ‘Attendee’ text field (maximum of 6).

- Then click on the ‘Date’ text field. From here, first click on the check-in date of your reservation and then click on the check-out date of your reservation.

- Next, click on ‘Apply’ (Note: the check-in time will default to 1:00 pm and the check-out time will default to 11:00 am)
• On the next screen, review your dates and then click on ‘Proceed’

• On the Reservation form page, answer the three ‘Event Detail’ questions.

• After answering the three ‘Event Detail’ questions, scroll down and answer the five required custom questions.
Lastly, at the bottom of the page, acknowledge both waivers and type in your initials.

**Waiver and information**

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.

- I have read and agree to Campsite Acknowledgement. Required
- I have read and agree to Chief Hose Campground: Waiver( Attachment ). Required

Please enter your initials below

[Initials]

Next, click on the ‘Reserve’ button

[Reserve]

On the Shopping Cart screen, acknowledge the waiver at the bottom of the screen and then click on ‘Check Out’
Lastly, enter your credit card information and then click on ‘Pay’ to finalize your reservation.

Your reservation has been finalized and your receipt summary is displayed.
OPTION #2

- Click on the ‘Check on center map’ link to view the sites on a map

- On the next screen, click on the ‘When?’ text field and select the dates you would like to reserve (click one date for a single night stay and click on multiple dates if wanting to stay longer than a night)

- There is no need to adjust the time range or time length – these times will automatically be reset on the next screen to match the default check-in time (1:00 pm) and the default check-out time (11:00 am). Click on ‘Apply’
After clicking on ‘Apply’, type in the number of campers in the group in the ‘How many attendee?’ text field and then click on ‘Check Availability’

- After clicking on ‘Check availability’, the map will update. Follow this key to determine the status of each site on the map –
Facility status on map:

- Available
- Partial available
- Unavailable
- Unknown

- Hover over the ‘Available’ sites to get a quick description (site name, check-in/check-out time, maximum attendees). When you find a site that you would like to reserve, click on that specific ‘Available’ icon.

- A pop-up box will appear. Click on ‘Reserve’ to proceed.

- On the next screen, review the Description of the site to ensure it meets your needs. If it does, click on ‘Proceed’ to continue.

Reservation Rules
• On the Reservation form page, answer the three ‘Event Detail’ questions.

• After answering the three ‘Event Detail’ questions, scroll down and answer the five required custom questions.
Lastly, at the bottom of the page, acknowledge both waivers and type in your initials.

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- I have read and agree to Chief Hose Campground: Waiver [Attachment]. Required

Please enter your initials below

[ ]

Next, click on the ‘Reserve’ button

Reserve

On the Shopping Cart screen, acknowledge the waiver at the bottom of the screen and then click on ‘Check Out’

Shopping Cart

Ian Ferguson IF 1 item. $67.93 in total.

Camping
RESERVATION
1 Resource: Campsite: RV 08
Number of bookings: 1

Order Summary

<table>
<thead>
<tr>
<th>Subtotal</th>
<th>$65.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$2.93</td>
</tr>
</tbody>
</table>

Due Now $67.93

Check out

Waiver

Required fields are marked *

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- I have read and agree to Reservation Waiver.

Lastly, enter your credit card information and then click on ‘Pay’ to finalize your reservation.
Your reservation has been finalized and your receipt summary is displayed.

**Confirmation**

Your receipt #1269637.001 has been completed!

You will receive a confirmation email shortly. View printable receipt

**Receipt Summary**

- **Camping**
  - Reservation
  - Ian Ferguson
  - 1 Resource(s): Campsite: RV 08
  - Number of booking(s): 1

Subtotal $05.00
Taxes $2.93
Total $67.93