

PRE-BID MEETING AGENDA

SPEER BOULEVARD VIADUCT BRIDGE PREVENTATIVE MAINTENANCE

MEETING DATE: September 1, 2022

CITY PROJECT NO.: 202264383

MEETING TIME: 2:00 p.m.

TELECONFERENCE: Phone: (720) 388-6219 / Conference ID: 374 751 978# or join via [Teams](#)

PROJECT LOCATION: District 9

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Jennifer Clark
- b. DOTI Project Manager – Ken Kochevar
- c. DSBO Representative – Celi Martinez
- d. Workforce Services – Derrick Watson
- e. Auditor’s Office/Prevailing Wage – Matthew Borquez
- f. Treasury – Not in Attendance
- g. Prequalification – Krystal Guerra

II. DSBO (Celi Martinez)

- a. Participation – 11% MWBE
- b. Forms required (due with bid): 1A – List of Proposed Subcontractors, Subconsultants and/or Suppliers; Commitment to MWBE Participation; and Letter(s) of Intent
- c. Instructions to Bidders (Section IB-26)

III. WORKFORCE SERVICES (Derrick Watson)

- a. Form required (due with bid): Workforce Development Certification
- b. Instructions to Bidders (Section IB-28)
- c. Section 16 of the Sample Contract on page BDP-33

IV. [Auditor’s Office](#) (Matthew Borquez)

- a. Prevailing Wage Rates – **Highway Construction Projects (Dated 2/28/22 – Modification 1)**
- b. Last Section of the Bid Documents Package

V. [Treasury](#) (Not in Attendance)

- a. Instructions to Bidders (Section IB-24) – page BDP-9

VI. Risk Management (April Hansen/Danielle Deeke)

- a. Insurance coverage requirements for this project (SC-17) – page BDP-49
- b. Standard 3 coverages required (*Commercial General Liability, Business Automobile and Workers Compensation*) plus Builder’s Risk or Installation Floater
- c. Current insurance coverage will be required for eight (8) years after termination of the agreement
- d. Insurance requirements are non-negotiable.



VII. Prequalification (Krystal Guerra)

- a. Each bidder must be prequalified in category **1A Heavy Civil or 1G(1) Major Bridge Work at or above the \$12,000,000.00 monetary level.**
- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted electronically via [B2Gnow](#).
- c. To view the Rules and instructions on how to apply, please visit www.denvergov.org/prequalification.

VIII. Contract Administration (Jennifer Clark)

- a. Bid Package is available on QuestCDN for \$15.00 (eBid #8275830). [Click here to view QuestCDN VBid Bidder Instructions](#)
- b. Firms and stakeholders can view the plan holders on QuestCDN by visiting the project page and selecting “View Plan Holders” in the upper left-hand corner. For those interested in being listed on a pre-bid meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at doti.procurement@denvergov.org by the end of the day and I will put an attendance sheet together to be posted on www.work4denver.com and sent out via QuestCDN.
- c. Verify and use legal name, per [Colorado Secretary of State](#).
- d. Confirm registration with the [System for Award Management \(SAM\)](#).
- e. Addenda and/or notices will be sent by email notification via QuestCDN at least 5 business days prior to bid due date.
- f. Recommend use of Bid Form Checklist – page BF-2.
- g. When completing the Bid Worksheet in QuestCDN, do not round prices.
- h. Bid Form Submittal Package should be in order when submitted via Quest.
- i. Textura is required; Contract Administration will complete the initial set-up in Textura.
- j. **Diversity and Inclusiveness in City Solicitations Information Request Form** must be completed, signed and returned with bid. A link to the form can be found on page BF-17.
- k. **Important Dates:**
 1. **Question Deadline – September 8, 2022 no later than 2:00 p.m.** Must send to doti.procurement@denvergov.org.
 2. **Bids Due – September 29, 2022 by 11:00 a.m.** The call-in number and conference ID will be posted to the project page on www.work4denver.com.
- l. Bids for this project will ONLY be received and accepted via the online electronic bid service through www.QuestCDN.com.
- m. REMINDER: All communication must be sent to doti.procurement@denvergov.org.

IX. Project Overview (Ken Kochevar)

Construction work items include milling the asphalt wearing surface and repairing the concrete deck below, removing and replacing the paint on the structural steel arches, replacing an abutment backwall and approach slab, and installing new expansion joints.

- X. Q & A** - please send any additional questions or those needing a more thorough answer to doti.procurement@denvergov.org so they may be answered in a subsequent addendum.