



POSTING IS REQUIRED

Classification Notice No. 1802

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: November 10, 2023
Subject: Proposed Changes to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by abolishing various classifications from the city’s classification structure.

The below classifications are recommended for abolishment. These classifications are currently vacant and are no longer being used by city agencies due to lack of organizational structure or work that would support these classification concepts.

CLASSIFICATION ABOLISHMENTS

<u>Job Code</u>	<u>Classification Title</u>	<u>Pay Grade & Range</u>
MA0037	Administrative Officer	EX-12 (\$80,371 - \$106,491 - \$132,612)
MA0038	Associate Administrator	EX-09 (\$63,801 - \$84,536 - \$105,272)
CC2483	Aviation Customer Service Manager	EX-09 (\$63,801 - \$84,536 - \$105,272)
CA2199	Community Development Associate I	NE-10 (\$20.90 - \$26.13 - \$31.35)
CA2197	Community Development Associate II	NE-13 (\$24.90 - \$31.12 - \$37.35)
CA2433	Contact Center Operations Manager	EX-10 (\$68,905 - \$91,299 - \$113,693)
CA3177	Crime Data Analyst Associate	EX-08 (\$59,075 - \$78,274 - \$97,474)
CA3178	Crime Data Analyst Senior	EX-10 (\$68,905 - \$91,299 - \$113,693)
CJ2524	Food Production Supervisor	NE-11 (\$22.16 - \$27.70 - \$33.24)
CJ2525	Food Service Worker	NE-06 (\$17.29 - \$21.61 - \$25.94)
CA3018	HR Recruiter Associate	EX-06 (\$50,647 - \$67,107 - \$83,568)
CN2566	National Crime Information Center Agent (NCIC)	NE-10 (\$20.90 - \$26.13 - \$31.35)
CN2890	National Crime Information Center Agent Lead	NE-11 (\$22.16 - \$27.70 - \$33.24)
CE0438	Parks Landscape Planner Staff	NE-12 (\$23.48 - \$29.35 - \$35.22)
CO0620	Registered Nurse Senior	EX-10 (\$68,905 - \$91,299 - \$113,693)
CN3195	Security Operations Center Technician	NE-10 (\$20.90 - \$26.13 - \$31.35)
CN2620	Vehicle Impound Clerk	NE-07 (\$17.55 - \$21.94 - \$26.33)
CA1046	Work Release Technician	NE-11 (\$22.16 - \$27.70 - \$33.24)

Per Career Service Rule 7-37 A – “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”



Public Hearing: Yes No in accordance with Career Service Rule 7-21

Please submit any questions or comments on this proposal in writing to compensation@denvergov.org by 8:00 AM on **Thursday, November 23, 2023**. Please include a contact name and phone number so that we may respond directly.