CITY AND COUNTY OF DENVER

DEPARTMENT OF TRANSPORTATION & INFRASTRUCTURE

DENVER
THE MILE HIGH CITY

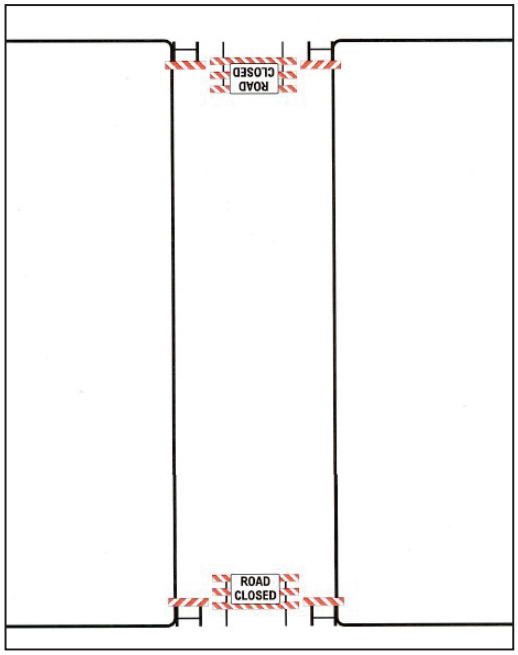
DOTI Permit Operations
2000 West 3rd Ave.
Denver, CO 80223
Phone: (303) 446-3759
dotipermitoperations@denvergov.org
denvergov.org/dotipermits

Block Parties on Residential Streets

(See SPECIAL EVENTS for non-residential streets)

Purpose	The block party permit is applicable exclusively to residential streets and alleys. It is intended to facilitate the assembly of residents from a specific block and those adjacent to the street or alley being closed. Events organized by non-profits, commercial entities, or businesses, which are promoted and/ or open to the general public, are eligible for permits under the Special Events category. Gathering on nonresidential streets and those involving the sale of alcohol are also categorized as Special Events.
Document Date	March 1, 2024
Customer Interface	Most communications between the City and the customer will be done through DOTI Permit Operations.
Application and Processing	Block party organizers are required to submit a completed block party application and resident petition to receive a block party permit. Forms are provided below. Completed paperwork can be submitted via email to: dotipermitoperations@denvergov.org
Petition From Residents	Every resident must be notified of the street/alley closure. A completed Petition for Street or Alley Closure form, signed by **approximately 75%** of the residents impacted by the closure, is required. • Homes where residents are unavailable to sign, the petitioner shall leave written notice of proposed closure, indicating street/alley to be closed with date and hours specified. • When petitioner has secured signatures from residents approving street or alley closure, one applicant, who shall be delegated to assume responsibility for meeting above conditions, shall apply via email submittal, not less than five (5) working days in advance of proposed date of street closure to **dotipermitoperations@denvergov.org**
Time Limitation	Street/alley closures shall be permitted only between 10:00 A.M. and 10:00 P.M. in residential areas. Violations of the City's Noise Ordinance can be enforced after 9:00 PM., Denver Revised Municipal Code Chapter 36-7 (3).

Insurance	The City and County of Denver is not responsible for any loss or damage arising out of the Applicant's use of a residential street or alley. Applicant acknowledges that private homeowners or commercial liability insurance may not provide Applicant with liability coverage for accidents that occur outside of Applicant's private property and in the public right-of-way. Applicants may purchase insurance through the Tenant Use and Liability Insurance Program, or TULIP, offered by GatherGuard. Participation in the TULIP program lists the City as additionally insured. See instructions for purchasing TULIP at the end of this document.
Indemnification Agreement	Applicant must sign an Indemnification Agreement which is included with the Application for a Block Party Street Occupancy Permit form.
Litter	Applicant shall be responsible to see that the street and/or alley is returned to a clean and sanitary condition prior to reopening for vehicular traffic.
Examples that are Block Parties	Allowed or Considered: Neighborhood gatherings, small BBQ's, tables and chairs, tents under 200 sq ft, face painters, balloon artists, small games and activities (shown on a site plan). Food truck - if food is not being sold.
Examples that are NOT Block Parties (Must apply for a residential special event revocable street occupancy permit – RSOP)	NOT Allowed or Considered: Car shows, art exhibits, pools, bouncy equipment, stages and structures, amplified music, farmers markets, church gatherings, political or City Council sponsored events, graduations, birthday parties, cultural celebrations, runs/races/parades. Vending of food or alcohol - food truck or otherwise. (If applicant has any of above items, DOTI suggests residing on private property only rather than public right-of-way)

Indemnification Agreement	Applicant must sign an Indemnification Agreement which is included with the Application for a Block Party Street Occupancy Permit form.
Barricades	Permittee shall be responsible for providing barricades/signs in accordance with the Manual on Uniform Traffic Control Devises (MUDTC) as revised by the Colorado Supplement. The Permittee should secure from a barricade company: • Two (2) Type 3 Barricades with Road Closed Sign • Four (4) Saw Horse Barricades Place as shown below on each end of the block **Barricades** Saw Horse Type 3 Barricade Saw Horse **Block Party Location** (local street, single-block closure, residential area)  These are minimum requirements for a typical 36-foot-wide local street. Some streets may require additional barricades. Detours require an approved traffic maintenance plan.
Litter	Applicant is responsible to see that street and/or alley is returned to a clean and sanitary condition prior to reopening for vehicular traffic.

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The permit office at the Wastewater Building is closed to walk-in service.
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EXHIBIT B

BARRICADES REQ'D
(STREET CLOSURE - NO ALLEY)

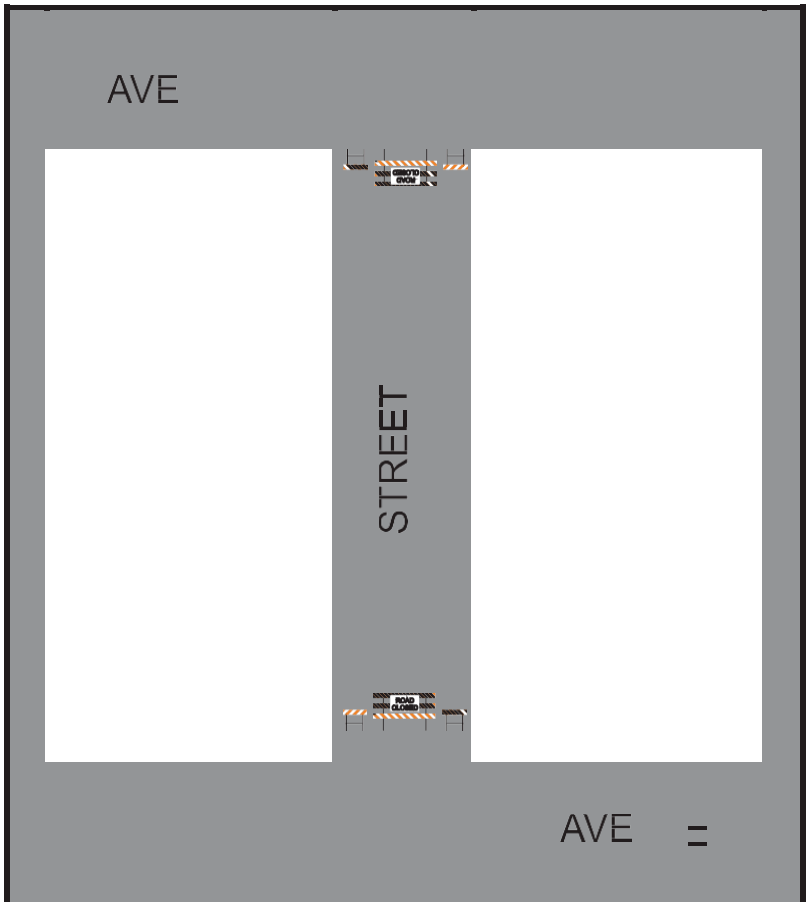

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EXHIBIT C

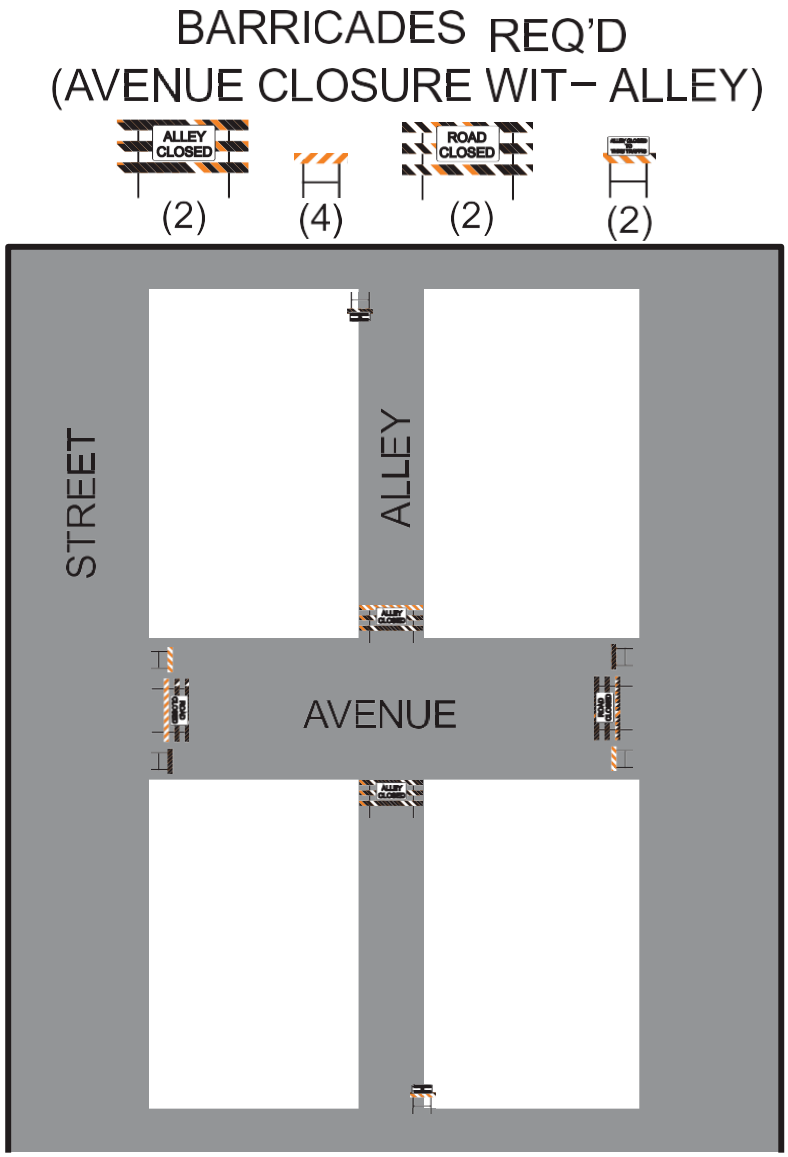

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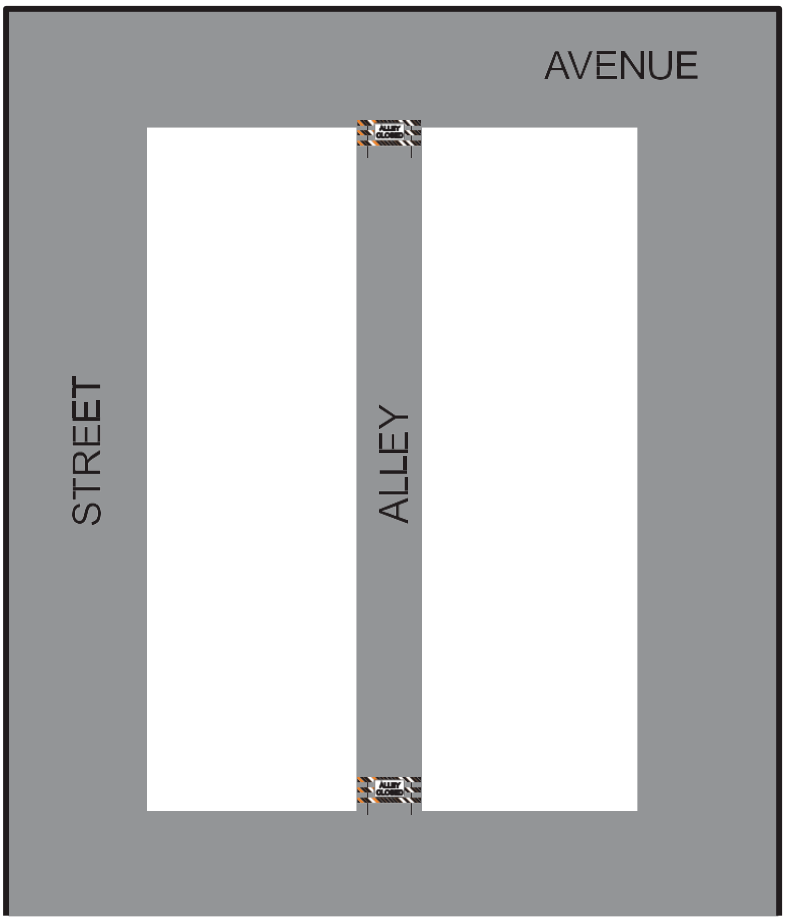
EXHIBIT D

BARRICADES REQ'D
(ALLEY CLOSURE)

(2)



Submit to: dotipermitoperations@denvergov.org

Petition for Street or Alley Closure for Residential Block Party

Street_____**between**_____**and** _____

Date_____ **Hours: From**_____**A.M./P.M. to**_____**A.M./P.M.**

The below named persons, including approximately **75% of all residents on both sides of above named street/alley section**, request closure of said section on date and during hours specified above for private use according to conditions of reverse side hereof. Please note: One signature per household

Signature	Address of Property	Telephone	Date
1.			
2.			
3.			
4.			
5.			
6.			
7.			
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24.			
25.			

National Tenant User Liability Program

Tenant Users Liability Insurance Policy (TULIP)

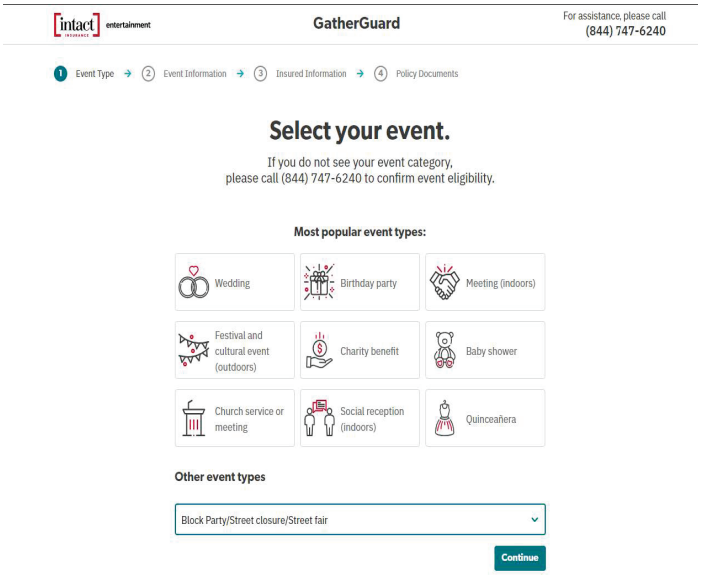
Website Instruction

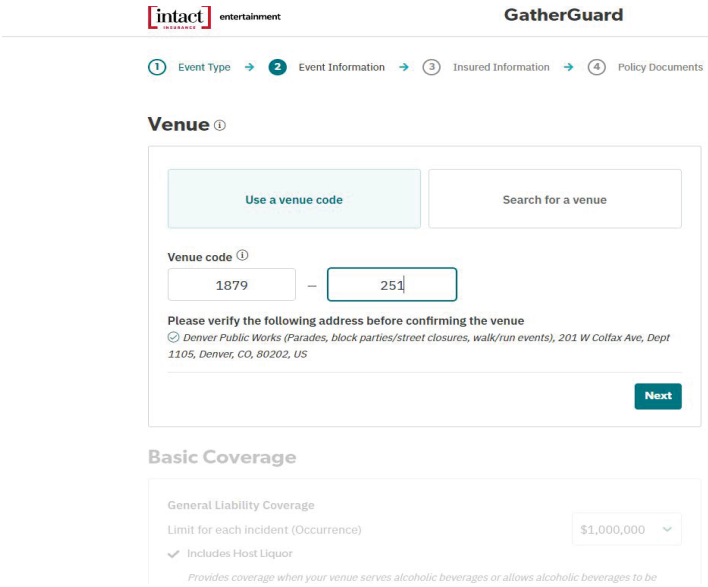
If you have questions or are having trouble accessing the website, please call (844) 747-6240

Note: You may view TULIP fees by obtaining a quote, with no obligation to purchase

To access the TULIP program, please visit: https://gatherguard.com/

1. Click on the red box that says *Get a Quote*.





2. Select your event: Type Block Party in the drop down menu, hit next.

3. Enter the venue code for **DENVER DOTI PERMITS = 1879-251**. Follow the steps to obtain your quote and purchase coverage if desired.

IMPORTANT! When you are asked for the name of your event, include the name of the event or facility you are renting. If you have a permit number, please include that as well.

Examples: Lawrence Street Block Party
John Smith Family Picnic at City Park Permit Number XXXX

4. Once coverage has been purchased, a certificate of insurance will be e-mailed to you. Please provide a copy to the Denver DOTI Permit Operations office at dotipermitoperations@denvergov.org.

Application for Block Party Street Occupancy Permit

Applicant name: _____

Applicant address: _____

Applicant phone number: _____

Applicant email address: _____

Date of block party event: _____

Location of block party (circle one): STREET ALLEY ***Partial Closures are not permitted. Full closures only***

For a street block party, complete the following:

The Block Party will occur on _____
(Street/Avenue)

Between_____and _____
(Street/ Avenue) (Street/Avenue)

For a block party in the alley, complete the following:
The block party will occur in the alley bounded by the following Streets/Avenues:

_____Street/Avenue

_____Street/Avenue

_____Street/Avenue

_____Street/Avenue

Applicant must comply with all applicable City and State laws. Applicant further acknowledges that he, she, or it must promptly comply with orders of law enforcement personnel, firefighters, or other emergency workers. Applicant acknowledges and agrees that he, she, or it is not immune from civil claims of third parties that are based upon loss or damage occurring at, or in conjunction with, block party events.

As an applicant for a block party permit, I certify that I have read and understand all of the conditions and procedures that are required in order to obtain the permit and I agree to comply with each of those

conditions and procedures. I understand I must circulate a notification petition to all residents on this block using the form provided by the City, and it must be submitted prior to the issuance of a block party permit. I intend to maintain a copy of the permit which allows the street to be closed for this event, and keep on site during the block party. As a representative of the block party, I will abide by all standards and block party permit conditions. I understand that the use of the public right-of-way for this block party includes some risks to participants._____(initial)

INSURANCE

Liability insurance is not required to obtain a street occupancy permit for a block party. However, Applicant acknowledges that private homeowners or commercial liability insurance may not provide Applicant with liability protection for accidents that occur outside of Applicant's private property and in the public right-of-way. Applicant is aware that he, she, or it can purchase insurance through the Tenant Use and Liability Insurance Program, or TULIP, offered by the City.

Please check one of the following:

_____ I secured insurance for my party through my homeowners insurance or business organization

_____ I elected to purchase insurance coverage using the City's T.U.L.I.P program

_____ I have not secured insurance

INDEMNIFICATION AGREEMENT

1. Applicant agrees that he, she, or it will defend, indemnify, reimburse and hold harmless the City and County of Denver ("City"), its appointed and elected officials, agents and employees for, from and against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or related to the Applicant's temporary use of the premises for which the Applicant is permitted to conduct a block party event on the date referenced above, that are due to the negligence or fault of the Applicant or the Applicant's agents, employees, representatives, subcontractors, suppliers, volunteers, patrons, guests, licensees, or invitees, or of any other person entering in or upon the Premises for said block party event with the express or implied invitation or permission of Applicant ("Claims").

2. Applicant's duty to defend and indemnify City shall arise at the time written notice of the Claim is first provided to City regardless of whether suit has been filed and even if Applicant is not named as a Defendant.

3. Applicant shall obtain, at its own expense, any insurance that he, she, or it deems necessary for the Applicant's and the City's protection.

The person signing and executing the Indemnity Agreement on behalf of Applicant represents and warrants that he or she has been fully authorized by Applicant to execute the Agreement on behalf of

Applicant and to validly and legally bind Applicant to all the terms, performances and provisions of the Indemnity Agreement.

I affirm, under penalty of perjury, that the statements and representations made in connection with this application are true to the best of my knowledge.

_____
Print name

_____ _____
Signature Date

For City/DOTI Permit Operations use:
Date application received_____ Date permit issued _____

Permit #_____Permit Issued by_____, DOTI Permit Operations