

Identification Required for Certified Death Certificate

Please follow the instructions below when submitting your application.

- Request must be completed in full
- Enclose copy of a current driver's license, passport or state ID. The complete list of primary/secondary IDs is available at: www.colorado.gov/cdphe
- Enclose appropriate fees
- Person requesting death certificate must sign on following page
- Proof of relationship or legal interest is required (see below)

Death certificates may be issued to:	Document(s) needed to prove relationship:
Current Spouse	Must be listed on death certificate
Ex-spouse	Must present proof of direct and tangible interest (i.e., social security record, insurance policy)
Parent	Must be listed on death certificate
Stepparent	Marriage certificate proving relationship to a parent that is listed on death certificate
Siblings/Half siblings	Birth certificate showing at least one same parent required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Children	Birth certificate(s) showing relationship is required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found)
Stepchildren	Marriage certificate and birth certificate proving relationship required
Legal representative/Paralegals	Proof of client relationship required as well as proof of the client's relationship to the registrant
Opposing counsel	Certificate will be mailed to court with motion to seal "confidential record" Name, address, and case number of the court required
Genealogists	Notarized signed release from immediate family member required as well as proof of the family member's relationship Certificate marked "For Genealogical Use Only"
In-laws/Aunts/Uncles/Nephews/Nieces/Cousins	For death certificate 25 years or younger – must present proof of direct and tangible interest (i.e., insurance policy, personal will, etc.) For death certificates over 25 years – Must present proof of relationship (a family tree would be acceptable for this case) Death certificate marked "For Genealogical Use Only"
Probate researchers	Proof of direct and tangible interest required
Creditors	Proof of direct and tangible interest required
Employer	Proof of direct and tangible interest required
Beneficiaries	Proof of direct and tangible interest required (i.e., letter on insurance company/pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim)
Insurance Companies	Proof of direct and tangible interest required (insurance policy)
Hospital/Nursing home/Hospice/Physician	Proof of patient relationship required
Funeral Directors	Must be listed on death certificate
Informant	Must be listed on death certificate
Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right	Proof of direct and tangible interest required
Attorney-in-fact/Agent (Power of Attorney)	Must present a Durable Power of Attorney that has been signed by the "principal" (person they are representing) and notarized. Durable Power of Attorneys are indefinite unless specified in the document or upon death. We do not accept Medical Power of Attorney. Review the Power of Attorney carefully since some provide a limited amount of authority to the "attorney-in-fact/agent"
Consular Corps/Consulate offices	Must present credentials verifying their connection to the Consulate