

PRE-SUBMITTAL MEETING AGENDA

DESIGN-BUILD SERVICES FOR THE 56TH AVENUE WIDENING PROJECT: PEORIA ST. TO PEÑA BLVD. - RFQ

*As of January 1st, 2020, the Department of Public Works is now the Department of Transportation and Infrastructure.

MEETING DATE: December 15, 2020

MEETING TIME: 10:00 A.M.

MEETING TELECONFERENCE: [Join via Microsoft Teams](#) or by Phone (720) 388-6219/Conference ID: 604 038 932#

General information about teleconference: *6 will mute/unmute phone if using the call-in number. Anyone that is not speaking is asked to mute their phone during the meeting to prevent background noise.

I. Introductions

- a. Contract Administrator – Regina Diaz
- b. DSBO Representative – Adrienne Roman
- c. Workforce Services – Derrick Watson
- d. Prequalification - Jennifer Clark
- e. DOTI Project Manager – Laura Wasson

II. Division of Small Business Opportunity (DSBO) - Adrienne Roman

- a. Participation – 20% MWBE (Design Goal) and 25% MWBE (Construction Goal)
- b. **Forms:** Commitment to MWBE Participation (Attachment 1 and Attachment 2)

III. Workforce Requirements - Derrick Watson

- a. Establish Point of Contact
- b. Outreach & Community Engage
- c. 15% Apprenticeship Utilization (Total Construction Hours)
- d. Monitoring & Reporting

IV. Treasury

- a. The [Treasury Division](#) collects, records, and deposits all City and County of Denver taxes and other City revenues, and ensures compliance with all applicable tax law.
- b. [General Tax Information Booklet](#)

V. Prequalification - Jennifer Clark

- a. Each bidder must be prequalified in category **1A (Heavy Civil)** at or above the **\$50,000,000.00** monetary level. (Page 7 of the RFQ)
- b. Each bidder must have submitted a prequalification application a minimum of ten (10) calendar days prior to the bid opening date. Applications must be submitted by email to pw.prequal@denvergov.org.
- c. To view the Rules and Regulations and to obtain a prequalification application, please visit www.denvergov.org/prequalification.



VI. RFQ Administration - Regina Diaz

- a. Regina Diaz is the administrator of the RFQ process for this solicitation and can be reached at: pw.procurement@denvergov.org.
- b. All inquiries and questions regarding this RFQ shall be directed to Regina Diaz in the Department of Transportation and Infrastructure in writing via email at pw.procurement@denvergov.org. Any proposer that contacts any member of the Selection Committee, other than the designated contact, from the date of issuance of the RFQ and prior to the completion of the selection process may be disqualified from further participation in the selection process, at the City's sole discretion.
- c. RFQ is available on QuestCDN for \$15.00 (eBid #7342100). [Click here to view QuestCDN VBid Bidder Instructions](#)
- d. Submittals for this RFQ will **ONLY** be received and accepted via the online electronic bid service through www.QuestCDN.com. Consultants must be on the Plan Holder's List through QuestCDN for proposals to be accepted. Please reach out to Quest if there are questions.
- e. Verify and use legal name, per [Colorado Secretary of State](#).
- f. Confirm registration with the [System for Award Management \(SAM\)](#); registration is free.
- g. Answers to questions not covered by the RFQ will be addressed via subsequent addenda. Addenda and/or notices will be sent by email notification via QuestCDN and will be posted to www.work4denver.com. Addenda will be published 5 business days prior to RFQ responses deadline.
- h. **Executive Order 101 - Diversity and Inclusiveness Form** must be completed [online](#), and a copy is to be returned with the RFQ response as a condition of responsiveness to this solicitation. (Can be found under Tab 1 page 12 of RFQ)
 - Ensure the email address input for the City contact is pw.procurement@denvergov.org.

Enter Email Address of City and County of Denver contact person facilitating this solicitation. *

i. Important Dates:

1. **Question Deadline – December 22, 2020 no later than 5:00 p.m. All questions must be submitted in writing and sent to pw.procurement@denvergov.org.**
 2. **Submittals Due – January 8, 2021 by 10:00 a.m.**
- j. For those interested in being listed on a pre-submittal meeting attendance sheet, please email me your name, number, email address and whether you are a prime or sub for this project at pw.procurement@denvergov.org by the end of the day. Attendance sheet from this meeting will be distributed to everyone on the notification list in QuestCDN and posted to www.work4denver.com.

VII. Project Overview - Laura Wasson

The Project consists of widening 56th Avenue from Peoria Street to Peña Boulevard to a four-lane typical section while establishing the footprint for an ultimate six-lane typical section. The Project also includes constructing a multi-use path along the north side of 56th Avenue, including connections to the neighborhood bike lanes and the trail system at the Rocky Mountain Arsenal National Wildlife Refuge. The four-lane roadway widening of 56th Avenue should be designed to minimize rework when the six-lane section is constructed in the future. Preparing for the ultimate six-lane section includes locating the median, curb and gutter, multi-use path, drainage, signage, lighting, signals, utilities, and other elements in their ultimate locations.

VIII. Q & A - All